



New Mover Outreach

Job Description: Write a short welcome note to ten New Movers to the Trinity area each month.

Reports to: Outreach Coordinator

Communicates with: Outreach Coordinator, Other

Requirements and Job Duties:

- ✓ Able to spend one hour each month writing out ten notes welcoming New Movers to the Trinity area.
- ✓ Arrange to receive the postcard (postcard provided by the church), New Mover names and addresses from the Outreach Coordinator.
- ✓ Stamp the postcard (stamps provided by the church) and deliver to the post office.

Why is this imperative? This position is imperative because we want the community, especially New Movers to know that we care about them and we want them to know they are welcome to worship with us.

Success: When New Movers know that they are important to us with a simple "Welcome to the neighborhood" note in their mailbox.